

Date: 17 June 2013
Our ref: Governance & Audit/agenda
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GOVERNANCE AND AUDIT COMMITTEE

26 JUNE 2013

A meeting of the Governance and Audit Committee will be held at **7.00 pm on Wednesday, 26 June 2013 (Training at 6.30pm)** in the Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Membership:

Councillor Worrow (Chairman); Councillors: Binks, Campbell, Day, Lodge-Pritchard (Vice-Chairman), Moore, D Saunders, W Scobie and S Tomlinson

A G E N D A

Item No

1. **TRAINING PRESENTATION**
- 1a **RISK REGISTER**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 10)
To approve the Minutes of the Governance and Audit Committee meeting held on 21 March 2013, copy attached.
5. **GOVERNANCE AND AUDIT COMMITTEE ACTION PLAN** (Pages 11 - 12)
- 5a **MUSEUM PROCEDURES** (Pages 13 - 16)
6. **TRANSEUROPA DEBT** (Pages 17 - 22)
7. **INTERNAL AUDIT ANNUAL REPORT** (Pages 23 - 46)
8. **INTERNAL AUDIT PROGRESS REPORT** (Pages 47 - 66)
9. **EXTERNAL AUDIT PLAN 2012-13** (Pages 67 - 88)
10. **EXTERNAL AUDIT PROGRESS REPORT** (Pages 89 - 102)
11. **AUDIT FEE LETTER 2013/2014** (Pages 103 - 108)
12. **QUARTERLY GOVERNANCE PROGRESS REPORT** (Pages 109 - 124)
13. **DRAFT ANNUAL GOVERNANCE STATEMENT 2012-2013** (Pages 125 - 142)
14. **ANNUAL TREASURY MANAGEMENT REVIEW** (Pages 143 - 158)